

LAST UPDATED 14 February 2013

CPD COMMITTEE MEMBER ROLE PROFILE

ROLE OF THE CPD COMMITTEE

To use best endeavours to provide members with a choice of conferences, courses and workshops that qualify for BANT CPD hours, meet NTC core curriculum, and fulfil part of the CPD requirement for attendance at external formal events.

YOUR ROLE AS PART OF THE CPD TEAM WILL BE TO:

- Hold the position for the minimum of 1 year.
- Attend 4-6 times meetings per year (Skype or face to face).
- Contribute to the agenda for meetings (with Chairperson and other members of the committee).
- Be available to take the minutes of the meeting when asked.
- Contribute to the summary of the year's activities to be presented at the AGM.
- Be available to present an interim report at a BANT council meeting once or twice per year.
- Represent the committee at appropriate events, meetings or functions.
- Contribute to updating and reviewing CPD documents and procedures for BANT members and for committee use.
- Take the lead in processing applications from Training Providers for CPD recognition according to BANT CPD procedures
- Contribute views to applications for recognition being handled by other members of the committee.
- Contribute to the Monthly BANT E-Newsletter when required.
- Ensure a high standard of CPD events are made available to BANT members.

IN RETURN YOU WILL:

- Have all allowable/approved expenses reimbursed.
- Be able to claim up to £75 reimbursement for personal CPD events you have attended after you have served on the committee for 1 year.
- Have a complimentary place at most seminar/events.
- Have a chance to be part of a BANT Committee that is helping to support our professional body and our profession as we move towards regulation.

Being a CPD Committee Member can be challenging and demanding but one that is very rewarding and carries a great deal of responsibility. It provides an opportunity for an individual to be part of a team that are responsible for determining the highest standards for CPD provision to BANT members and therefore raising the standards of education and aspirations of BANT members. *All CPD members must be CNHC Registered Nutritional Therapists.*

Email Contact Time – 2-4 hours per week

Meeting Contact Time – 4-6 meetings per year