Job Description: Centre of Excellence Director

Job Role
This role is responsible for providing strategic leadership for the development of the BANT Centre of Excellence, driving performance to ensure that BANT achieves its Strategic Objective as set out below:

- SO11: To create a repository of trusted sources of information and tools and build a body of evidence for NT

CoE Responsibilities
1) Developing a strategy for launch of a BANT Centre of Excellence (CoE) framework by Dec 2014 with ongoing development and population thereafter.
2) Chairing the Excellence Steering Group to provide support and consultation as required and to help drive performance and approvals.
3) Assist in recruiting a paid CoE Manager to deliver the CoE, providing guidance to the CoE Manager as required.
4) Providing oversight of the webinars programme
5) Being accountable for agreeing the annual CoE budget and operational plan and reporting progress quarterly to Council.

General Directorship
Directors make decisions at Council meetings and participate in the organisation's day to day running, either in the form of practical work or supervising the organisation's processes. Being a Director requires dedication and commitment.

Being a Director is a very challenging and demanding role within BANT but one that is very rewarding and carries a great deal of responsibility. It provides an opportunity for an individual to be part of a team that are responsible for determining the overall strategic direction of the nutritional therapy profession and further raising the profile of BANT. It allows the individual to strengthen their understanding of the nutritional therapy profession and what is required to help and support raised standards.

BANT directors are required to:
- Attend monthly Council meetings (in person or on-line)
- Attend the Annual General Meeting
- Constructively contribute to discussions via email or at meetings
- Contribute to the development and delivery of BANT's strategic objectives
- Be willing to take on projects that support delivery of the strategic objectives
- Champion BANT and the nutritional therapy profession

Person Specification
1. Essential Knowledge, Skills and Experience:
   - Experience of leading a team to achieve a successful outcome (essential)
   - Excellent written communication skills (essential).
   - Good planning and organisational skills (essential).
   - Experience of managing volunteers (desirable).
   - Full member of BANT and CNHC registered. (essential)
   - Experience of research methods and peer review processes (desirable)

2. Competencies and Behaviours:
   - Self-driven, highly motivated and pro-active.
   - Ability to motivate through personal credibility and leadership.
   - Sound judgement and decision making skills.
   - High level of professionalism and self-confidence.
   - Flexible approach to working with others.
   - Energy, enthusiasm and commitment to the role.

Remuneration and Hours
- Voluntary role; £75 of CPD per annum; Travel expenses.

Application Process
- To apply for the role, please send your CV and supporting statement (maximum 300 words) to karen.slattery@bant.org.uk by Tuesday 30th September.